

**FORD RIVER TOWNSHIP REGULAR BOARD MEETING
June 10, 2013, FORD RIVER TOWNSHIP HALL**

Called to order at 7:00 p.m. by Supervisor Rachael Fontaine, who led the Pledge of Allegiance.

Members present: Rachael Fontaine, Amanda Wagner, Sandra Breitenbach, and Delor Wellman

Members absent: Gary Boudreau

Audience sheet attached.

PUBLIC COMMENT ON AGENDA ITEMS

None.

AGENDA

Moved A. Wagner, seconded S. Breitenbach, CARRIED to approve Agenda.

MINUTES

Received Minutes:

May 13, 2013 Township Board Regular Meeting

Moved R. Fontaine, seconded A. Wagner, CARRIED, to accept the minutes as read.

REPORTS

Received Reports

- a. April 2013, Financial Report: S. Breitenbach commented on an apparent discrepancy of \$18.76 between the budget report and the general fund transaction register, which appears to be due to the manner in which the budget was prepared and will be corrected. The transaction register is in agreement with the treasurer's report and bank statements.
- b. The tax report will be presented next month.

Moved R. Fontaine, seconded A. Wagner, CARRIED, to acknowledge the Financial Report.

CONSENT AGENDA ITEMS

1. Delta County Solid Waste Management Authority Minutes from 04/23/2013
2. Planning Commission meeting minutes for 05/02/2013
3. Planning Commission meeting agenda for 06/06/2013

WATER SYSTEM BUSINESS

Received the May 2013 Water Report. Moved R. Fontaine, seconded A. Wagner, CARRIED, to accept the Water Report.

- a. Estimated unmetered water usage for May is 1.5%.
- b. Billing Register for 05/2013
- c. Pump replacement for well #2: Ordered and permits approved, waiting for plans. The hands-off switch has been completed.

- d. Bacteriological sampling: City of Escanaba needs to be paid for 10 months of tests, 3 samples per month. Moved R. Fountaine, seconded S. Breitenbach, CARRIED, to pay the City of Escanaba \$480.
- e. Exposed river crossing pipe: Still pending, expect to be contacted by the end of the week.
- f. Water leak, 10,000 gallons: Water is currently shut off.
- g. Customers with flat-rate billing: Unknown if this is due to a former agreement or a problem with the billing software. A letter will be sent to inform these customers that they will be charged for usage as indicated in the Water Ordinance.
- h. Miss Digs: R. Fountaine requested that the actual count of the ones marked be included in the water report for future reference. Jeff has tried 2 locators and will be testing several more.
- i. DEQ reports: We presently post on website and in the outdoor bulletin board at the hall. Discussed possibility of mailing to all water customers; not required to do so by DEQ. Will note on water bills that the report is available.
- j. The fire department and the hall need to be metered, as per the Water Ordinance. Moved R. Fountaine, seconded A. Wagner, CARRIED, to install meters in the fire hall and in the township hall. Jeff will provide cost estimates for the July board meeting.
- k. Unpaid water bill – UPCAP letter. Resident has requested mediation through UPCAP for resolution of unpaid bill for repair to water line. Moved D. Wellman, seconded A. Wagner, CARRIED, to not go to mediation.
- l. Water reading/billing process: Need to change route for meter reading; TABLED.
- m. Water leak adjustments: At the last meeting a bill for \$576 was absolved by the board but then paid by the customer. The clerk will refund the customer the \$576, with a letter of explanation. All customer complaints to Jeff should be referred to the Water Board.
- n. Water system job review: We have 2 applicants, interviews will be set up.
- o. Mutual Aid Agreement with the City of Escanaba: We have not yet approved, will place on next month's board meeting agenda.

FIRE DEPARTMENT BUSINESS

Received the Fireman's May 2013 Maintenance Reports, and the Treasurer's Report ending May 31, 2013.

Moved R. Fountaine, seconded S. Breitenbach, CARRIED, to accept the Fire Reports.

Fire Chief updates:

1. One fire call in May, which was cancelled. No grass fires.
2. Three members passed basic firefighter training.
3. Free traffic safety seminar at Bay College on 6/11/2013 and 6/12/2013, Jon and possibly other members will attend.
4. DNR grant: Jon needs copies of previous checks and will submit.
5. LED traffic safety warning devices have been received.
6. Fire Department raffle tickets will be for sale.

7. Sale of fire truck: There is still interest but not finalized. Possibly advertise with MTA if the sale does not go through.

UNFINISHED BUSINESS AND UPDATES

- a. Roads: Letter from road commission, Ford River will be getting \$13,766.01 this year, based on mileage and population. Projects must be submitted to the road commission by July 1, 2013. Discussion regarding making an exception to using the funds to maintain better roads and use them for gravel roads that are in disrepair. Moved D. Wellman, seconded A. Wagner, CARRIED, to repair ½ mile of A15 road.
- b. Zoning Ordinance: Still with Planning Commission, which is looking at adding wind and solar energy to the ordinance.
- c. Expenditures Policy: Added recognition dinner for volunteer firefighters, need to also add the township board.
- d. Parking lot and sidewalk: Parking lot will be worked on this week, paving and repairing cement walkway.
- e. Dust control: Discussion regarding township liability if resident on private road purchases dust control through the township. Requesting resident will have everyone that lives on the section to be done, as well as beyond that section, sign that they approve. Moved R. Fountaine, seconded A. Wagner, CARRIED, that if residents on a private road want dust control, they have to bring a letter to the township board stating that they want the dust control, the township has no liability for any damage caused by the dust control, and that the residents are going to pay for it, signed by everyone from that point on.
- f. Ordinance review – water system: Will be addressed at the July township board meeting.
- g. Clerk's computer: Issues with compatibility of Windows 8 and two of our programs. The clerk will continue to research for our best option.

NEW BUSINESS

- a. Moved A. Wagner, seconded R. Fountaine, CARRIED, to pay bills from the General and Liquor Funds totaling \$15,188.39 and bills from the Water System Fund totaling \$1564.65.
- b. Delta County Credit Union: Policy requiring approved meeting minutes before we can add or remove someone from an account. Moved A. Wagner, seconded R. Fountaine, CARRIED, to remove Beth Charles from the Delta County Credit Union account and add Sandra Breitenbach and the deputy clerk and deputy treasurer. The treasurer also requests to possibly move the account to another financial institution and will look into doing so.
- c. Cemetery fence: Tabled.
- d. Maintenance on pavilion: Garage doors have been repaired by Delta Door.
- e. Pest control: Moved A. Wagner, seconded R. Fontaine, CARRIED, to buy pest control for the hall, fire hall, the water building and pavilion, following cleaning of each building.
- f. Community rummage sale and ice cream social: Decided against the rummage sale but will hold the ice cream social again in August; notice will be sent out with the tax letters, and Delor will have his historical exhibit at the ice cream social.

- g. Tax letter approval: Will add information about the ice cream social and website. Moved R. Fountaine, seconded S. Breitenbach, CARRIED, to approve the tax letter.
- h. American Transmission Co. proposed project: Rachael will keep in contact with their representative.

PUBLIC/BOARD COMMENT

Discussion regarding whether we need a fireworks ordinance. We presently have a noise ordinance and will consider a specific fireworks ordinance.

Moved A. Wagner, CARRIED, to adjourn at 8:43 p.m.

Sandra Breitenbach

Sandra Breitenbach, Clerk

Approved: 7/8/2013

FORD RIVER TOWNSHIP REGULAR MEETING

June 10, 2013

PLEASE SIGN IN

1. Chuck Wilson
2. Rich England
3. Gerald England
4. Ray L. Livingston
5. Sharon Krause
6. MARVIN KRAUSE
7. RUSS NELSON
8. MARY NELSON
9. Thomas Pyle
10. Ray Kelly
11. Jeff Lamp
12. Jon Dini
13. Terry Loran
14. Carl Loran
15. John Birtell
16. Bill Gault
17. Jay Mann
18. Dennis Brown
19. Lella H. Coppock
20. D. J. K.